|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1. SURNAME FIRST NAME MIDDLE NAME** | | | | | | | | | | 2. Sex: | | | |
|  | | | | | | | | | | 3. Civil Status: | | | |
| 4. If married, write Maiden Name | | | 5. Name of Spouse | | | | | | 6. Husband/Wife employed in: | | | | |
|  | | |  | | | | | |  | | | | |
| 7. Date of Birth : | | | 8. Citizenship : | | | | | | | | | | |
| 9. Place of Birth : | | | 10. Blood Type : | | | | | | | | | | |
| 11. Height (meters) : | | | 12. Weight (kilos) : | | | | | | | | | | |
| 13. Address : | | | | | | | | | | | | | |
| Telephone No. : | | | | | | | | | | | | | |
| 14. Name of Father Occupation 15. Name of Mother Occupation | | | | | | | | | | | | | |
|  | |  | | | |  | | | | | |  | |
| 16. Children | | | | | | | | | | | | | |
| Name | | | Age | | | Name | | | | | | | Age |
| n/a | | |  | | |  | | | | | | |  |
|  | | |  | | |  | | | | | | |  |
|  | | |  | | |  | | | | | | |  |
|  | | |  | | |  | | | | | | |  |
| 17. Education | | | | | | | | | | | | | |
|  | Name of School/  College/University | | | Degree earned/  Units earned | | | Year Graduated | | | | Highest Grade Level/Units Earned if not graduated | | |
| Post Graduate |  | | |  | | |  | | | |  | | |
| College |  | | |  | | |  | | | |  | | |
| Vocational |  | | |  | | |  | | | |  | | |
| Secondary |  | | |  | | |  | | | |  | | |
| Elementary |  | | |  | | |  | | | |  | | |
| 18. Professional Eligibility | | | | | | | | | | | | | |
|  | | | | Date of Examination | | | | Rating | | | | Place of Examination | |
|  | | | |  | | | |  | | | |  | |
|  | | | |  | | | |  | | | |  | |
|  | | | |  | | | |  | | | |  | |
| 19. Record of In-Service Trainings for the last 3 years | | | | | | | | | | | | | |
| Title of Seminar/conference/Training | | | | | Inclusive Dates  of attendance | | | No. of hours | | | | Conducted by/ Sponsored by | |
|  | | | | |  | | |  | | | |  | |
|  | | | | |  | | |  | | | |  | |

****

**D’ CARMELITE SCHOOL**

Block 2 Lot 10, Phase 1, EPH

Brgy. Pinagsama, Taguig City

**PERSONAL DATA SHEET**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 19. SERVICE RECORD/TEACHING EXPEREINCE (Include experience outside government service) | | | | |
| Subjects  Taught | Year/ Grade Level | Number of years  Public Private Total | | |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| 20. CLASS SCHEDULE (Present Employment)   |  |  |  |  | | --- | --- | --- | --- | | School Year | Grade/Section | Time | No. of hours | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | | Total number of hrs |  |  |  |   OTHER ASSIGNMENT  Over-all activity coordinator  Pre-school Coordinator  21. SPECIAL SKILLS: | | | | |
| 22. OTHER QUALIFICATIONS (Include membership in related association, hobbies, etc.)  Vice-President, Center for learning and educational assessment development-asia  Member, Philippine Educational Measurement and Evaluation Association | | | | |
| 23. Do you have any pending a) administrative case? ( )Yes ( )No  b) criminal case? ( )Yes )No If any, give detail of the offense. | | | | |
|  | | | | |
|  | | | | |
|  | | | | |
| 24. Have you ever been convicted of any administrative offense? ( )Yes ( )No | | | | |
| 25. Have you ever been retired, forced to resign or dropped from employment in the public and  Private sector? ( )Yes ( )No If “YES”, give reasons. | | | | |
| 26. REFERENCES (Persons not related by consanguinity of affinity to applicant/appointee) | | | | |
| Name Address | | | | |
|  | | | | |
|  | | | | |
| 27. I declare that the answers given above are true and correct. In this connection, I hereby  authorize the agency head or his authorized representative to verify/validate the contents  stated herein.  Position:\_\_\_\_\_\_\_\_\_\_  Employee No. \_\_\_\_\_  Date Accomplished Signature over printed name SSS No. \_\_\_\_\_\_\_\_\_ | | | | |